

Meeting -14

Date- Dec 2020

Place - Office of IQAC

Agenda: -

1. Regarding use of Online platform for teaching as per the student technology constraint
2. To Share Lesson plans and maximum other study material online
3. To implement the Show Learners and Advance Learners policy keeping in view of the present scenario
4. To discuss the implementation of Covid -19 Instructions of safety and Protection of Students.
5. To discuss the management of Online University Examination as per Punjabi University Guidelines
6. Departmental Evaluation and continuous assessment Report
7. To discuss Feedback form of students, teachers and parents.

Minutes of Meeting: -

1. Dr. Narinder Singh, the IQAC Coordinator welcomed all members of IQAC and departmental Incharges.
2. IQAC Coordinator-elaborated all points of agenda and asked the departmental IQAC incharges to consider them.
3. Dr. Harpreet Singh explained the duties of teacher regarding online examination and requested to organise a departmental meeting regarding this issue.
4. Advisory for Covid-19 precautions were recommended.
5. Meeting ended with vote of thanks by IQAC Coordinator.

The following members of the IQAC were presented: -

1. Dr. Kuldeep Singh Bal (Principal)
2. Dr. Narinder Singh (IQAC Coordinator)
3. Dr. Gurjas Kaur
4. Mr. Harwinderjit Singh
5. Mr. Harpreet Singh
6. Mr. Gurpreet Singh Jhabar
7. Bibi. Jasvir Kaur
8. Dr. Rishi Kumar
9. Dr. Garima Mahajan
10. Mrs. Manisha
11. Mr. Parmod Kumar
12. Mr. Pankaj Kumar
13. Mr. Aman Kumar
14. Ikwinderjit Singh

Action Taken Report

1. All covid-19 instructions were precisely adapted by College Campus.
2. All students and teachers were examined with proper precaution at the entrance of college.
3. Teachers gave proper audio and visual instructions to students for their online examination.
4. Online feedback form was distributed to students, teachers and parents.
5. YouTube channels were created by teachers and study material was distributed through whatsapp and other online portal.
6. Remedial and boost-up classes were organized by individual departments.