

Meeting-5

Date: 01-November-2017

Place: Seminar Hall (Bhai Nand Lal Block), GNC, Budhlada

Agenda:

The fifth meeting of the IQAC was conducted at the Seminar Hall (Bhai Nand Lal Block). The main agenda for meeting was under:

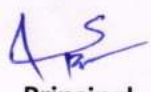
- To sign MOUs with various companies regarding training and placement
- To organize various enhancement & development programs
- To conduct remedial and boost up classes
- To organize training and professional programs for teaching and non-teaching staff

Minutes of the Meeting

The meeting was started with the welcome note of chairperson and appreciation for hard work and efforts for great achievement of "A" Grade of staff and IQAC team.

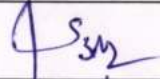
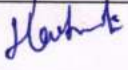


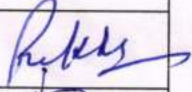

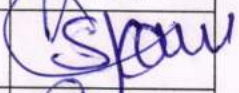
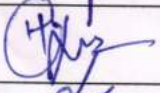
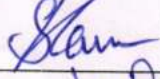
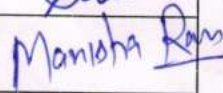

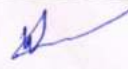
Agenda	Proceeding
To sign MOUs with various companies regarding training and placement	Approved by the IQAC members
To organize various enhancement & development programs	Approved
To conduct remedial and boost up classes	Approved
To organize training and professional programs for teaching and non-teaching staff	In the meeting of IQAC, it was decided to organized training and professional programs for teaching and non-teaching staff




Principal
Guru Nanak College
BUDHLADA

Attendance Sheet

The attendant sheet of the IQAC held on 1 November 2017.

Sr.no	Name	Designation/Department	Signature
1	Dr. Kuldip Singh Bal	Chairperson Head of institution	
2	Sr. Harbant Singh	Management Representation Additional Secretary	
3	Mr. Narinder Singh	Coordinator	
4	Mr. Harpreet Singh	Registrar, Guru Nanak College Budhlada	
5	Ms. Rekha Kalra	Head of Computer Science Department	
6	Dr. Rishpal Singh	Secretary Academic Council, Head of Music Department	
7	Dr. Sukhwinder Kaur	Teacher Representative	
8	Mr. Harvinderjit Singh	Teacher Representative	
9	Dr. Sandeep Kaur	Teacher Representative	
10	Mrs. Manisha	Teacher Representative	
11	Mr. Parmod Kumar	Representative College Account Branch	
12	Mr. Pankaj Kumar	Industrial Representative	
13	Advocate Mr. Chandhan Gupta	Student/Alumni	
14	Advocate Mr. Palvinder Singh	Student/Alumni	
15	Satnam Singh (MCA-III)	Student	
16	Ikwinderjit Singh (MCA -III)	Student	



Action taken Report of 1 November 2017 on 9 January 2018

Action Taken:

1. MOU with Piford Mohali has been signed for the purpose of industrial training.
2. Number of capability enhancement and development schemes programs was organized.

Detail is given as below:

Name of the capability enhancement scheme	Date of implementation	Number of student enrolled	Agencies involved
Language Lab	28 th Nov 2017	56	Department of Hindi
Guest Lecture (How to break)	02-Nov-17	80	Department of History
Lecture on International Accounting Day	10 Nov,2017	100	Department of commerce

3. Remedial

Activity	Date	Department
Remedial Classes for B.LIB. and M.LIB. student	01/11/2017 to 10-11-2017	Department of library Science

4. No. of professional development program for teaching and non-teaching staff.

Year	Title of the professional development programme organised for teaching staff	Dates (from-to)
2017-18	Use of MYSQL for database management	11-13 DEC 2017
2017-18	Faculty orientation workshop on employability skill	9-13 JAN 2018

Year	Title of the professional development programme organised for teaching staff	Dates (from-to)
2017-18	Workshop on various available simulation tools for research	8-10 Nov 2017



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Meeting-6

9-January-2018

Place: - Office of the IQAC

Agenda: -

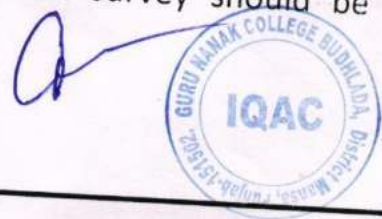
The Sixth meeting of the IQAC was held at the Office of the IQAC. The main agendas for meeting were as under:

- To propose new skill development program/courses to UGC.
- To review the infrastructure requirement of B.Sc agriculture.
- To review the proposal of financial assistance to be sent to Department of Biotechnology of India for "Star College Scheme".
- To review the feedback of stakeholders regarding academic and administrative functioning of the college.
- To review the MOU's with companies and action plan to strength the placement and employability of students.

Minutes of the meeting

The meeting started by welcome note of chairperson Principal of the institute followed by introductory session by IQAC coordinator .

- IQAC Coordinator discussed about "Skill Development Schemes" and new courses with the team members. He instructed the course coordinators to prepare syllabi according to NSQF levels and proposed to UGC as per the latest guidelines of UGC.
- It is discussed and decided to improve the infrastructure of B.Sc. Agriculture course facilities as per the university and Agriculture council guidelines.
- It was suggested that after taking the feedback from stakeholders' analysis should be done and student satisfaction survey should be

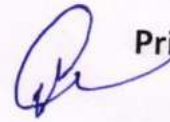


generated and further reviewed by IQAC and decided to discuss with Head of the Departments.

- It was decided to do more agreement with Industrial companies for the college in all the courses for industry exposure and internship purpose.
- It was also suggested In the meeting all the efforts should be done to upgrade the faculty in terms of research projects and consultancy project.
- The meeting ended with vote of thanks.



IQAC Coordinator

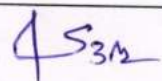
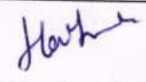
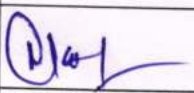
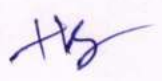
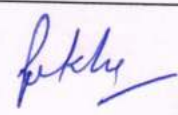
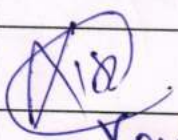
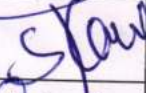
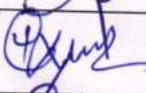
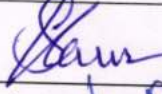
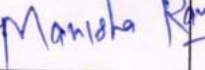

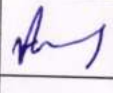


Principal



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16	Ikwinderjit Singh (MCA -III)	Student	



Action taken Report of 9 January 2018 on 1 August 2018

Action Taken:

- As per the need of the area college has planned to introduce new courses, specially vocational courses and with the approval of IQAC and Academic Council proposal for B.VOC courses has been prepared and send for approval to university as per as UGC.
- With Reference to the information by Punjabi University Patiala and Punjab state council, agriculture council for B.Sc Agriculture the college initiative the process to fulfil all the guidelines.
- Under the scheme of star college, the college has given the proposal for financial assistance of science department, agriculture and computer science to department and Biotechnology govt of India.
- Feedback has been taken from the all stakeholders and student satisfaction report mentioned in the AQAR 2017-2018.
- All the department where industrial training and internship is required had initiated the process of signing the MOU for above purpose moreover college placement cell has done efforts for collaborative with companies regarding the placement and increasing the job employability rate of students. MOU with Piford Mohali has been signed for the purpose of Industrial training




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