

# ਗੁਰੂ ਨਾਨਕ ਕਾਲਜ ਬੁਢਲਾਡਾ

ਸ਼੍ਰੋਮਣੀ ਗੁਰਦੁਆਰਾ ਪ੍ਰਬੰਧਕ ਕਮੇਟੀ, ਸ੍ਰੀ ਅੰਮ੍ਰਿਤਸਰ ਸਾਹਿਬ ਦੇ ਪ੍ਰਬੰਧ ਅਧੀਨ  
ਪੰਜਾਬੀ ਯੂਨੀਵਰਸਿਟੀ, ਪਟਿਆਲਾ ਨਾਲ ਸਬੰਧਤ  
ਨੈਕ ਵੱਲੋਂ 'ਏ' ਗਰੇਡ ਪ੍ਰਮਾਣਿਤ  
ਡੀ.ਬੀ.ਟੀ. ਭਾਰਤ ਸਰਕਾਰ ਵੱਲੋਂ 'ਸਟਾਰ ਕਾਲਜ ਸਕੀਮ' ਪ੍ਰਾਪਤ  
ਭਾਰਤ ਸਰਕਾਰ ਵੱਲੋਂ 'ਸਕਿੱਲ ਹੱਬ' ਸੰਸਥਾ ਦਾ ਰੁਤਬਾ ਪ੍ਰਾਪਤ



# Guru Nanak College Budhlada

Under the Management of S.G.P.C., Sri Amritsar Sahib  
Affiliated to Punjabi University, Patiala  
NAAC Accreditation 'A' Grade  
Selected under 'Star College Scheme' by DBT, GOI  
'Skill Hub' Institute Selected by NSDC, Govt. of India

Ref. No.: \_\_\_\_\_

Date: \_\_\_\_\_

## Minutes of Meeting

Date: 08 August, 2022

Place: Office of the IQAC at GNC, Budhlada

### Agenda:

1. To plan and discuss about the admission policies and various initiatives required for admissions in UG, PG and vocational courses. Special emphasis to be planned for Skill oriented and value based short term courses.
2. To plan and implement academic calendar for session 2022-23 in accordance with the affiliating university Calendar.
3. To organizing student induction programmes, various extension activities, faculty development programmes, workshops, seminars, webinars and industrial visits at department and college level.
4. To discuss about the IIQA process for NAAC Accreditation (2<sup>nd</sup> cycle) and validate the SSR data submitted by various departments.
5. To discuss with the HoDs' to upload their departmental activities on the college website time to time and responsibility of website in charge to be given.
6. To discuss about the various audit reports of the college.
7. To instruct the Academic Council to plan the meetings with various cells and committees for different activities and with departments for smooth conduct of the academic year.
8. To bring out possible suggestions to reform the delivery of academic and co-curricular activities.

ਬਰੇਟਾ-ਜਾਖਲ ਰੋਡ, ਬੁਢਲਾਡਾ,  
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The following members of the IQAC were presented: -

1. Dr. Kuldip Singh Bal (Principal)
2. Dr. Narinder Singh
3. Asstt. Prof. Harvinderjit Singh
4. Dr. Gurjasjeet Kaur
5. Dr. Rishi Kumar
6. Asstt. Prof. Anuradha
7. Asstt. Prof. Dharminder Singh
8. Asstt. Prof. Manisha
9. Asstt. Prof. Deepali
10. Dr. Gaima Mahajan
11. Asstt. Prof. Amanpreet Singh
12. Mr. Parmod Kumar

## Proceeding of Meeting

The Principal welcome the IQAC members, HoDs' and various committee and cell conveners. IQAC coordinator elaborated all the points of Agenda to all the IQAC members, HoDs' and various committee and cell conveners. All the members discussed about the admission policies and various initiatives to be taken for admission in UG, PG and vocational courses during the session 2022-23 along with other agendas.



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AGENDA	PROCEEDING OF MEETING
1. To plan and discuss about the admission policies and various initiatives required for admission in UG, PG and vocational courses.	It has been unanimously decided that more emphasis to be taken on the rural area and nearby villages for admissions. It was also decided that girl students must be given transport facility to facilitate them. Dissemination of information Broucher and other means of advertisement were also finalized.
2. To plan and implement academic calendar for session 2022-23.	As institute is affiliated to Punjabi university so it was decided to follow the university calendar and then plan institutional calendar for smooth conduct of academic year.
3. To plan for organizing student induction programmes, various extension activities, faculty development programmes, workshops, seminars, webinars and industrial visits at department and college level.	All the cells, committees and departments were given instructions and suggestions to conduct the relevant activities and other events to fulfill the program objectives and intuitional distinctiveness.
4. To discuss about the IIQA process for NAAC Accreditation (2 <sup>nd</sup> cycle) and validate the SSR data submitted by various departments.	It has been decided to have a periodical meetings of IQAC members with department to discuss the process and guide the departments in the preparation of documentation for NAAC accreditation (2nd cycle)



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1. To give charge of College website to the concerned faculty and to discuss with the HoDs' to upload their departmental activities on the college website in time.	Ms. Geetu and Ms Deepali, Department of Computer Science were given the charge of Website and HoD's have been instructed to prepare the activities data and submit to the concerned faculties after approval from IQAC office
2. To plan and discuss about the various audit reports of the college.	Infrastructural up gradation was discussed and audits reports were reviewed for upcoming sessions budget planning.
3. To organize Academic Council meeting.	Academic Council was given instructions to plan the meetings with various cells and committees for different activities and with departments for smooth conduct of the academic year.
4. To bring out possible suggestions to reform the delivery of academic and co-curricular activities.	It was decided in meeting to continue with the various strategies of previous sessions such as proctorial duties, disciple duties and other activities for the smooth conduct of academic session

*[Handwritten Signature]*

**IQAC Coordinator**



*[Handwritten Signature]*  
**Principal**

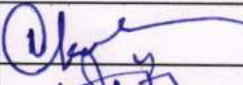
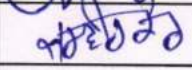
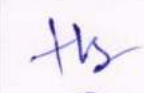
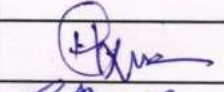


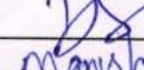
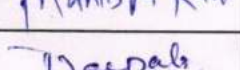


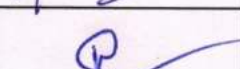
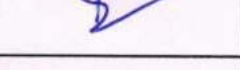
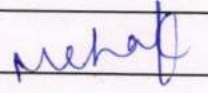


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### Attendance Sheet

The attendant sheet of the IQAC held on 8 August 2022.

Sr.no	Name	Designation/Department	Signature
1	Dr. Kuldip Singh Bal, Principal	Chairperson	
2	Dr. Narinder Singh	Coordinator IQAC- Member Secretary	
3	Bibi Jasvir Kaur	Member, Governing Body (Management)	
4	Asst. Prof. Harpreet Singh	Registrar, Guru Nanak College Budhlada	
5	Ast. Prof. Harwinderjit Singh	Teacher Representative	
6	Dr. Gurjasjeet Kaur	Teacher Representative	
7	Asst. Prof. Anuradha	Teacher Representative	
8	Asst. Prof. Dharminder Singh	Teacher Representative	
9	Asst. Prof. Manisha	Teacher Representative	 Manisha Raw
10	Asst. Prof. Deepali	Teacher Representative	 Deepali
11	Dr. Rishi Kumar	Teacher Representative	 Rishi
12	Dr. Gaima Mahajan	Teacher Representative	 Gaima
13	Mr. Parmod Kumar	Representative College Account Branch	 P
14	Advocate Mr. Chandhan Gupta	Student/Alumni	
15	Amanpreet Singh	Alumni	
16	Mehakdeep Singh	Student	 mehak
17	Ashok Kumar (Director, Softwiz, Bathinda)	Industrialist	
18	Ashish Kumar (Director Art & Choreography)	Stake Holder	